

About the Artists In Schools program

Thank you for your interest in the Artists In Schools program in Juneau!

**NOTE:** Before starting a Mini-Grant application schools will need to:

- Complete [AIS Intention Form](#)- online form submitted by Principal or AIS Liaison
- Determine an art form and confirm with a Teaching Artist(s)
- Consult with Teaching Artist(s) to design residency and define school goals for student learning in the art form
- Review application questions: [AIS Mini-Grant Questions](#)

**SCOPE OF RESIDENCY:**

1 application = 1 residency

Schools are eligible to request one, two or three weeks for a residency which will be awarded based on funding availability and number of students to be served. Historically in Juneau, the large elementary and middle schools receive funds for 2 or 3 week residencies; secondary and small schools have received funds for 1 week residencies. This may vary depending on demand and available resources.

Schools may also request/seek collaboration with more than one Teaching Artist on one residency, with each receiving the full week's \$1000 contract. This would qualify as a 2 week residency.

An Artist In Schools "week" is defined as 35 artist contract hours, with a minimum of 20 hours of direct student contact. (not limited to one calendar week) There is flexibility in the scheduling to meet school and Teaching Artist needs and fit the residency design.

**EXPENSES:**

Teaching Artists receive \$1000 for 1 week/35 contract hours. \$550 is funded through this grant with a \$450 match by your school. Any supply expenses are the responsibility of the host school, and must be determined with the artist for the school to purchase (reimbursements are discouraged by the school district). Teaching Artists and schools are welcome to add additional hours to the AIS grant contract with the understanding that the school would be responsible for covering additional fees/payments agreed upon with Teaching Artists.

**RESIDENCY PLANS:**

Please be thorough in your responses, particularly regarding the SCHOOL GOALS for the program. The goals should be developed with the Teaching Artist and represent desired student learning in the art form. If the Teaching Artist agrees that the residency will include an arts integration focus, content learning goals should also be included.

**IMPORTANT:** Please note that information included in your application will form the basis of the school's residency program for the year, and will be attached as a part of the formal contract with the Teaching Artist. After the residency is complete - you will be required to clearly report on how

the goals were assessed and if they were accomplished.

Thank you for your participation and commitment to student learning in and through the arts!

*This program is made possible by funding and support from The Alaska State Council on the Arts, the Juneau Arts and Humanities Council, Rasmuson Foundation and the Juneau School District.*

## AIS Mini Grant Application 2018-19

### Host School Information

Completed applications for the Spring Application Round must be received by May 25, 2018. Fall Application Round will be held in September, but funding may no longer be available.

If you have questions, or a change in plans after submitting, please contact the Arts Education Director at [jen@jahc.org](mailto:jen@jahc.org).

\* 1. Name of School

\* 2. Name of Principal

\* 3. School Residency Coordinator

Name:

Grade/Subject:

Email Address:

Phone Number:

4. 2nd Residency Coordinator (if applicable)

Name:

Grade/Subject:

Email Address:

Phone Number:

\* 5. School Matching Fund Source (name of fund) - required for submission.

\* 6. School Matching Fund Code (account code, e.g: 2-100-50-100-000-000-3291)- District office will make payment from this account

AIS Mini Grant Application 2018-19

Residency Plan

\* 7. Has your School Arts Team determined the ART FORM for your school's residency?

Yes

No

If yes, please enter ART FORM. If No, when will you determine this?

\* 8. Have you made contact with your preferred Teaching Artist?

Yes

No

If yes, have any verbal agreements been put in place?

\* 9. Selected Teaching Artist for this year's residency:

Name:

10. Additional Teaching Artist for collaboration on this same residency (optional).

Name:

11. Is the artist(s) above listed on the district approved Teaching Artist Roster?

All AIS residency artists must be eligible to be listed on the Juneau Teaching Artist Roster prior to approval of grant. Please contact JAHC Education Director for more information and guidance.

Yes

No

\* 12. Preferred timeframe for residency (may rely on Teaching Artists' schedules)

<input type="checkbox"/>	Fall 2017 (August - November)
<input type="checkbox"/>	Winter 2018 (December-February)
<input type="checkbox"/>	Spring 2018 (March-May)

**Important:** Please consider the *breadth and depth* for this residency, keeping in mind the Teaching Artists contact time with students. Work with your selected Teaching Artist to identify number of contact hours necessary for each student/class to ensure a successful residency. *You may need to negotiate with the Teaching Artist to determine the number of sessions necessary per class to ensure success with residency goals.*

\* 13. Identify the target grades for this residency (select all that apply):

- Primary (K-2)
- Intermediate (3-5)
- Middle (6-8) Please indicate which house/teachers/grades will be involved below.
- High (9-12) Please indicate classes/subjects will be involved below.

Which grades/subjects will be involved?

\* 14. How many classrooms will the Teaching Artist work with?

1 20

\* 15. Number of weeks of residency.

**Reminder:** An AIS 'week' is defined as 35 hours, of which a minimum of 20 must be in direct contact with students. Schools may work with Teaching Artists to develop a flexible schedule over a longer period of time, but the total must be 35 hours of artists' time per 'week' requested.

\* 16. Identify the Teaching Artist's work space(s) in the school. Will students come to the artist's space for sessions?

\* 17. Narrative - (250 word maximum)

**DESCRIBE** the residency plan based on collaboration with the Teaching Artist and the art form identified. Required: identify 1-3 GOALS for student learning to include in your narrative. What do you want students to learn and be able to do as a result of this residency?

\*Goals should be developed by the SCHOOL and TEACHING ARTIST, and should be appropriate to the participating students age/curriculum/mix. Your goals should be specific and measurable. After the residency is complete, you will be required to clearly report on how you obtained each of the goals you submit here.

\* 18. Please identify how residency goals will be measured or assessed for effectiveness or success. What tools may be utilized?

\* 19. Total Residency Budget:

*Reminder: this grant funds \$550 per AIS 'week' of residency. The school must match \$450 per 'week', plus cover the cost of any supplies/materials.*

Grant funds (\$550/week)	<input type="text"/>
School match (\$450/week)	<input type="text"/>
Supplies budget (no more than)	<input type="text"/>

20. List any volunteers and/or donations you may solicit to help with what is needed for the high quality residency you anticipate.

\* 21. This application has been reviewed and approved by the Principal of this school:

Yes~ Please enter date of approval below.

No

If no - please explain your approval plan. Application will not be complete without Principal approval.

\* 22. Principal's Name

23. Approved by Principal on:

date

\* 24. Name of person preparing this application

FOR REVIEW ONLY  
COMPLETE FORM ONLINE